Mark All Items as Unfulfilled

Mark All Items as Unfulfilled sets Marked As Fulfilled Study Items back to Unfulfilled, which re-enables them for content uploaded.

Mark All Items as Unfulfilled Item from the Study Item List Action Menu. On the Mark All Items as Unfulfilled screen:

- 1. Provide a Reason (required) and a comment (optional)
- 2. Use the checkboxes on the left to select which Study Items to Mark as Unfulfilled.
- 3. Click Mark Selected Unfulfilled

A green top-bar message, "Selected items have been marked unfulfilled." will be displayed to inform you of the successful operation.

Additional Notes

The <u>Study Item Clipboard</u> can be helpful when gathering Study Item to Mark All Items as Unfulfilled.

Mark All Items as Unfulfilled can also be from Favorites Items List, Recent Items List, or Study List.

There is a 50-item Study Item on each **Mark All items As Unfulfilled** operation. You will see a warning message if you attempt to **Mark All Items as Unfulfilled** with more than 50 Study Items.