Exporting a Package

At any point during the lifecycle of a package, the package information can be exported out of the eTMF. There are two types of exports available on the package's Actions Menu:

- **<u>Export Content</u>**: This export creates a .zip file of the content of the Study Items associated to the package.
- **<u>Export Metadata</u>**: This export creates a spreadsheet listing the Study Item names, document names, Study Item status, document status, country and site information for each Study Item associated to the package.

Both of these exports are generated to the Downloads area of the application.