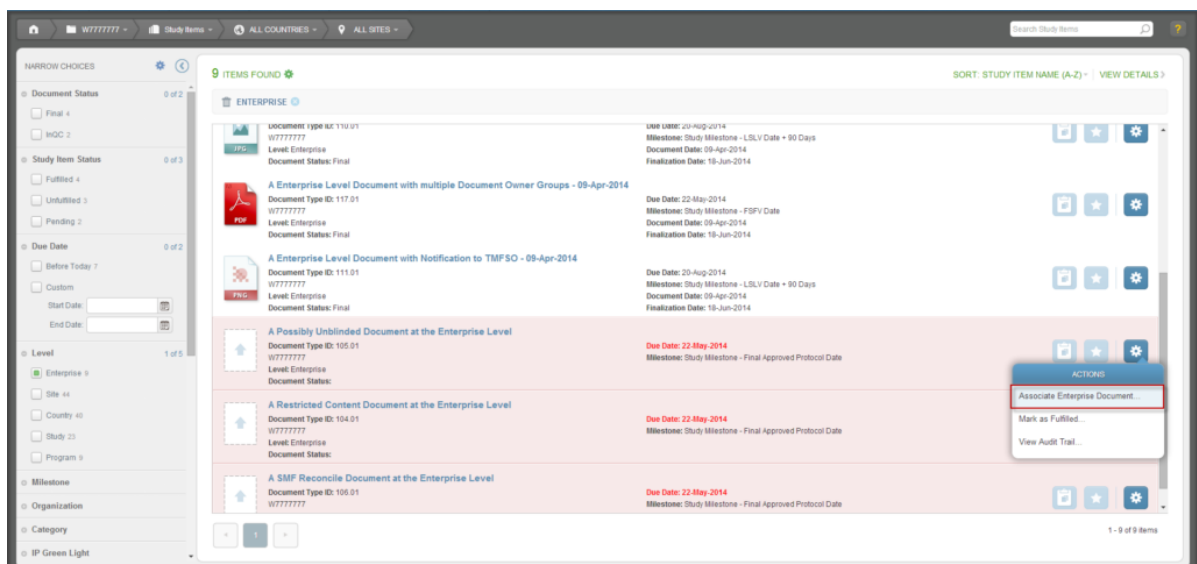


Associate Enterprise Document

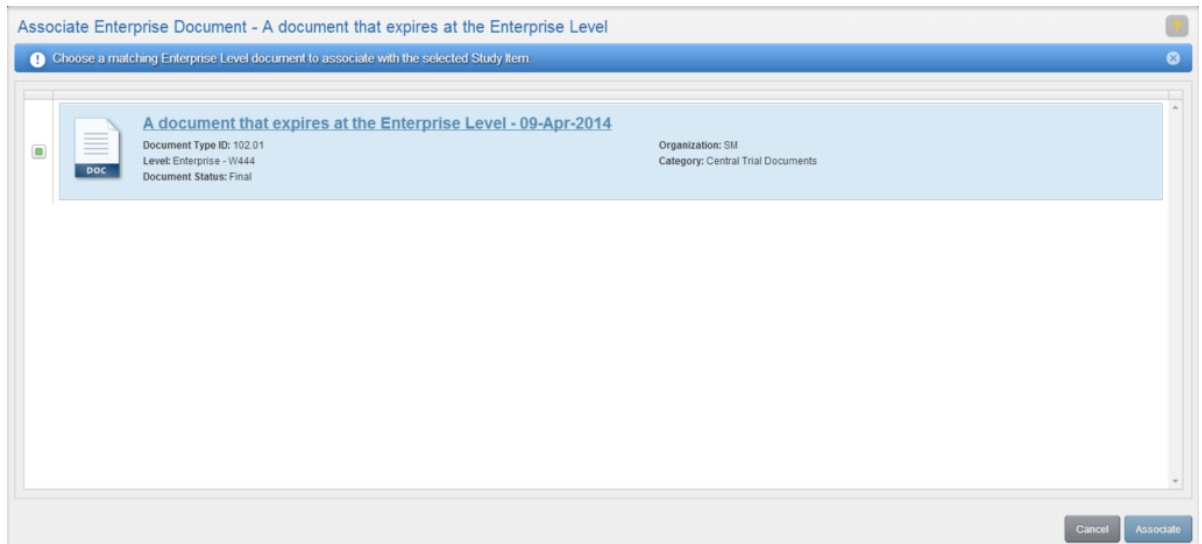
A Study Owner is responsible for associating finalized enterprise level documents with study items in the appropriate studies. Once associated, the study item status is Fulfilled.

To associate an [Enterprise Level Document](#) to a [Study Item](#):

1. Navigate to the study item list for a study.
2. Locate an enterprise level study item. You can use the **Level** facet on the [Narrow Choices](#) panel to limit the study item list to those items that are solely enterprise level.
3. Select “Associate Enterprise Document” from the study item’s Actions menu, as shown below.



4. **NOTE:** The “Associate Enterprise Document” option will only appear if an enterprise level study item has been selected.
5. On the Associate Enterprise Document screen, *Final* documents that match the document type of the study item are listed. Select the check box for the appropriate document and click **Associate**.



The study item will appear as final and fulfilled.

Note: If no documents are displayed in the Associate Enterprise Document window, no documents match the document type of the selected study item.