

Create Reference Model Browser Item

You can add new reference model browser items to categorize, organize, and display documents related to the standard TMF Reference Model organization.

Prerequisites: You must have **TMF Manage Tmf Browser** permissions to add a new Reference Model Browser Item.

1. On the User Home Page, select **More** within the Global Header. From the Actions menu, select "View eTMF Configurations."
2. Select the Breadcrumb. From the Actions menu, select "Reference Model Browser Configurations." The Reference Model Browser Configurations List Page is displayed.
3. Select the gear icon above the list. From the Actions menu, select "Create New Reference Model Browser Item." The Create Reference Model Browser Item screen is displayed.
4. In the **Artifact Number** field, enter the reference model ID.
5. In the **Unique ID Number** field, enter the Unique ID Number of the artifact from the TMF Reference Model. This field is used by the TMF Exchange Mechanism export (i.e., only items with a corresponding Unique ID number will be exported).
6. In the **Zone Name** field, enter a new zone or select an existing zone from the drop-down list.
7. In the **Section Name** field, enter a section name, or select an existing section from the drop-down list. The sections displayed are those that are relevant to the zone selected in the previous step.
8. In the **Artifact Name** field, enter the name to be used for the folder in the Reference Model Browser folder structure.

9. Select "Create."

The item is added to the Reference Model Browser Configurations List Page. In addition, a folder that corresponds to the newly created ID will display under the specified zone and section folders in the Reference Model Browser folder structure.

Note: The folder displays only if study items exist in the study for the newly created ID.

You can also add a Reference Model Browser Item when adding a new Master List Item.