

Sites Grid

The Sites Grid allows you to easily navigate your recent and favorite Sites. It can be accessed by selecting the down arrow next to Study in the **Study Grid** and selecting Sites. To make the Sites Grid the default grid on the User Home Page, select the **Make the Sites display my default** star next to the Sites title.

The Sites Grid can be maximized by selecting the arrow in the top right corner of the grid. To return the grid to its original size, select the arrow again.

What Displays in the Sites Grid

Sites that you have recently viewed and sites that you have marked as **Favorites** are displayed in the Sites Grid. A site can be added to this area by selecting the **More Sites** button below the grid.

A Site in the Sites Grid can be Favorited or un-favorited by selecting the **Flag this as a favorite** star next to that site. When a site is favorited it will be blue and when it is unfavorited it will be white.

Using the Sites Grid to Navigate

In the Sites Grid, select the Site ID Hyperlink to view the Study Item List filtered down to **the selected** Country/Site. Select the Study hyperlink to view the Study Items List filtered to view **all** Countries/Sites within the selected Study.

Data regarding the Site's **Name, Sponsor, CTMS Status, Milestone, Metrics, Coming Due Study Items, and Past Due Study Items** can be found to the right of a site in the Sites Grid.