

# Multi-Indexing

Documents can be [indexed](#) to more than one Study Item.

If your document matches more than one [Study Item](#), you can select multiple Study Items to match to as shown below.

The screenshot displays the 'Match to Study Item' interface for Current Study: B1350125. On the left, there are filters for Country (UNITED STATES), Site (US-1003), Level, Organization (Clinical), and Category. A 'Show Fulfilled' checkbox and a 'View Document Content' button are also present. The main area shows a table of Study Items with columns for Study Item Status, Country, Site, and Study Item Name. Below this, a list of Study Items is shown with checkboxes for selection. The selected items are highlighted in blue.

Study Item Status	Country	Site	Study Item Name
Unfulfilled	UNITED STATES		A Country Level Document with multiple Document Owner Groups
Unfulfilled	UNITED STATES	1003	A Document that applies to a new PI and SI (Site Personnel Name) - Thomas Jay Curfman

  

Study Items	Organization	Category
<input type="checkbox"/> A Country Level Document Document Type ID: 110.04 Level: Country - B1350125 / UNITED STATES	Clinical	IRB/IEC and other Approvals
<input type="checkbox"/> A Country Level Document with Notification to TMFSD Document Type ID: 111.04 Level: Country - B1350125 / UNITED STATES	Clinical	IRB/IEC and other Approvals
<input checked="" type="checkbox"/> A Country Level Document with multiple Document Owner Groups Document Type ID: 117.04 Level: Country - B1350125 / UNITED STATES	Clinical	Data Management
<input checked="" type="checkbox"/> A Document that applies to a new PI and SI (Site Personnel Name) - Thomas Jay Curfman Document Type ID: 112.03 Level: Site - B1350125 / UNITED STATES / 1003	Clinical	Site Management

When you have selected all the Study Items that match your Document, click **Save**.